

Pocono Mountain Public Library Library Board Monthly Meeting AGENDA

Trustees:

Jill Gunther, President (CT) 2022-2024

Danielle Travagline, * Vice-President (CT) 2023-2025

Deatra Cummings, Treasurer (CT) 2024-2026

Mary Mallard Barlieb,* Secretary (CT) 2024-2026

Stacy Stewart-Keeler* (MPB) 2022-2024

Ann Kolodzey (CT) 2023-2025

Barbara Tyrrell (MPB) 2024-2026

Barbara Wilson (MPB) 2023-2025

Mackenzie Wilson (MPB) 2022-2024

*appointed by PMPL Board of Trustees

Ann C. Shincovich, Library Director

Danielle M. Mulcahey, General Counsel

The library board meets on the first Wednesday of each month at 7:00 pm, unless otherwise noted. This agenda is posted 24 hours in advance of the meeting on the library's website, www.poconolibrary.org/meeting-agendas. Emergency new business not on the posted agenda will require a motion to add that business to the current agenda during the meeting, and then a separate motion will be made on that business only as needed. Members of the board may attend any meeting by conference call, Zoom, or in-person, and that attendance constitutes a quorum and a legitimate vote.

October 2, 2024 7:00 p.m.

Call to Order, Determination of Quorum

Pledge of Allegiance

Approve Minutes of September 4, 2024 (MOTION REQUIRED)

Public Input (5 minutes per individual)

Treasurer's Report

Approval of Treasurer's Report (MOTION REQUIRED)

Invoices to be Approved (MOTION REQUIRED)

Approval of Monthly Paid Since Checks for payroll expenses (MOTION REQUIRED)

Additional Financial Reports – no motions required

ESSA Money Market Account for Loan A

2024 Budget v. Actual year to date

Donations and Grants (summary)

Local Tax Revenues Received (summary)

Old Business & Information:

1. Update about legal matter for discovery phase. *[EXECUTIVE SESSION]*
2. Election Day preparedness update.
3. Next board meeting is on November 6.
4. Note officers with terms ending December 31, 2024.
5. Financial review of year-end strategy and funding requests for 2025 budget – *see attached sheet.*

New Business & Information:

1. Monthly library statistics – *see attached data*
2. Staff training closure day – Nov 11.
3. Note: the final versions of the Five Year Plan for 2025 – 2029 and the Collection Development Policy are on-hold until December.

Fundraising

1. Grants and fundraisers

- Basket of Cheer drawn Fri Dec 20
 - Please donate a bottle and a treat to make baskets by October 28, tickets for sale as of Nov 8.
- Year-end match drive December 2024 through February 14, 2025.

2025 ideas:

- Sip & _____ events ~ \$25 - \$35 a person, two to three times per year
 - In-house or paid artists
- Monroe County Wine Tour (bus trip)
 - Mountain View, Eagles Rest, Sorrenti, Tolino, Renegade
- Treats Fest @ library – via ticket sales
 - Food, restaurant & vendor showcase taste & sip
 - plus a “cake walk” style raffle during event
- 50th Anniversary donation strategy for \$5.00, \$50.00, \$500.00 etc
- Open House events July 2025...

12. Events & Fundraising Committee....

Correspondence

Announcements/Upcoming Programs/Outreach Events – See attached Newsletter

Business for Next Meeting on November 6, 2024

Adjournment