

# Pocono Mountain Public Library Library Board Monthly Meeting AGENDA

## Trustees:

Jill Gunther, President (CT) 2022-2024  
Danielle Travagline, \* Vice-President (CT) 2023-2025  
Deatra Cummings, Treasurer (CT) 2024-2026  
Mary Mallard Barlieb,\* Secretary (CT) 2024-2026

Stacy Stewart-Keeler\* (MPB) 2022-2024  
Ann Kolodzey (CT) 2023-2025  
Barbara Tyrrell (MPB) 2024-2026  
Barbara Wilson (MPB) 2023-2025  
Mackenzie Wilson (MPB) 2022-2024

\*appointed by PMPL Board of Trustees

**Ann C. Shincovich, Library Director**

**Danielle M. Mulcahey, General Counsel**

The library board meets on the first Wednesday of each month at 7:00 pm, unless otherwise noted. This agenda is posted 24 hours in advance of the meeting on the library's website, [www.poconolibrary.org/meeting-agendas](http://www.poconolibrary.org/meeting-agendas). In extraordinary circumstances, emergency business not on the agenda will require a motion to add that emergency business to the current agenda, and then a separate motion will be made on that emergency business only as needed. Members of the board may attend any meeting by conference call, Zoom, or in-person, and that attendance constitutes a quorum and a legitimate vote.

**August 7, 2024 7:00 p.m.**

**Call to Order, Determination of Quorum**

**Pledge of Allegiance**

**Approve Minutes of July 3, 2024 (MOTION REQUIRED)**

**Public Input (*5 minutes per individual*)**

**Treasurer's Report**

Approval of Treasurer's Report (MOTION REQUIRED)

Invoices to be Approved (MOTION REQUIRED)

Approval of Monthly Paid Since Checks for payroll expenses (MOTION REQUIRED)

***Additional Financial Reports – no motions required***

ESSA Money Market Account for Loan A  
2024 Budget v. Actual year to date  
2<sup>nd</sup> Quarter Financials  
Donations and Grants (summary)  
Local Tax Revenues Received (summary)

### **Old Business & Information:**

1. Update from Library Attorney, Danielle M. Mulcahey, about the Plaintiff's Reply to New Matter (filed July 29, 2024). *[EXECUTIVE SESSION]*

### **New Business & Information:**

1. Monthly library statistics – *See attached data*

2. Summer Reading Program is going very well!

3. Summer interns update: the receipt of clearances was very late, so the intern for the youth programs is no longer viable, but the 6 week administrative intern will proceed starting in September 2024.

4. Election Day update: the county voter office is installing cameras on the location of the drop boxes.

5. Initiation of a "Five Year Plan" for 2025 – 2029. *See included draft.*

6. Budget Issues:

- Waivers for standards application due at end of August
- Coolbaugh Township is scheduling times for budget meetings – hopeful October 10 presentation.
- Deficit gap alleviated by initial increase to ½ mill
- Anticipation Loan?

### **Fundraising**

1. Grants and fundraisers

- The basket raffle earned \$545 so thanks for everyone who contributed and participated!

### **Correspondence**

**Announcements/Upcoming Programs/Outreach Events – See attached Newsletter**

**Business for Next Meeting on September 4, 2024**

### **Adjournment**