

Pocono Mountain Public Library Library Board Monthly Meeting AGENDA

Trustees:

Jill Gunther, President (CT) 2025-2027

Danielle Travagline, * Vice-President (CT) 2023-2025

Deatra Cummings, Treasurer (CT) 2024-2026

Mary Mallard Barlieb,* Secretary (CT) 2024-2026

Stacy Stewart-Keeler* (MPB) 2025-2027

Ann Kolodzey (CT) 2023-2025

Barbara Tyrrell (MPB) 2024-2026

Barbara Wilson (MPB) 2023-2025

VACANT (MPB) 2025-2027

*appointed by PMPL Board of Trustees

Ann C. Shincovich, Library Director

Danielle M. Mulcahey, General Counsel

The library board meets on the first Wednesday of each month at 7:00 pm, unless otherwise noted. This agenda is posted 24 hours in advance of the meeting on the library's website, www.poconolibrary.org/meeting-agendas. Emergency new business not on the posted agenda will require a motion to add that business to the current agenda during the meeting, and then a separate motion will be made on that business only as needed. Members of the board may attend any meeting by remote technologies, and that attendance constitutes a quorum and a legitimate vote.

March 12, 2025 7:00 p.m.

Call to Order, Determination of Quorum

Pledge of Allegiance

Approve February 5, 2025 (MOTION REQUIRED)

Public Input (*5 minutes per individual*)

Treasurer's Report

Approval of Treasurer's Report (MOTION REQUIRED)

Invoices to be Approved (MOTION REQUIRED)

Approval of Monthly Paid Since Checks (MOTION REQUIRED)

Additional Financial Reports – no motions required

ESSA Money Market Account for Loan A

2025 Budget v. Actual year-to-date

Donations and Grants (summary)

Local Tax Revenues Received (summary)

Old Business & Information:

1. Update about legal matter for discovery phase with Attorney Danielle Mulcahey. [*EXECUTIVE SESSION*]
2. 50th Anniversary Committee update:
 - PR & media push to coordinate with programs
 - Flags, banners, signs, advertisements, etc.
 - Will still be viable through 2026 when the County celebrates the 250th anniversary.
 - Summer raffle for deluxe baskets (see below).

New Business & Information:

1. Monthly library statistics – *see attached data*
2. The CPA who did our IRS 990 and audit for 2023 has dropped library. We need a new CPA.
3. The annual state report was submitted on time.

Fundraising

1. The R. Dale & Frances Hughes Foundation Grant is the next grant on the horizon.
 - Goals: parking lot resurfacing, e-rate tech labor, operations funds.
 - Request likely \$35,000 – \$50,000
2. Deluxe Baskets of Cheer for July drawing as summer fundraiser.
3. Waiting to hear about the Dollar General summer reading grant for \$3,000 (applied Feb. 6, 2025).

Correspondence

Announcements/Upcoming Programs/Outreach Events – See attached Newsletter

Business for Next Meeting on April 2, 2025

Adjournment