

Pocono Mountain Public Library Library Board Monthly Meeting AGENDA

Trustees:

Jill Gunther, President (CT) 2022-2024
Danielle Travagline, * Vice-President (CT) 2023-2025
Deatra Cummings, Treasurer (CT) 2024-2026
Mary Mallard Barlieb,* Secretary (CT) 2024-2026

Stacy Stewart-Keeler* (MPB) 2022-2024
Ann Kolodzey (CT) 2023-2025
Barbara Tyrrell (MPB) 2024-2026
Barbara Wilson (MPB) 2023-2025
Mackenzie Wilson (MPB) 2022-2024

*appointed by PMPL Board of Trustees

Ann C. Shincovich, Library Director

Danielle M. Mulcahey, General Counsel

The library board meets on the first Wednesday of each month at 7:00 pm, unless otherwise noted. This agenda is posted 24 hours in advance of the meeting on the library's website, www.poconolibrary.org/meeting-agendas. In extraordinary circumstances, emergency business not on the agenda will require a motion to add that emergency business to the current agenda, and then a separate motion will be made on that emergency business only as needed. Members of the board may attend any meeting by conference call, Zoom, or in-person, and that attendance constitutes a quorum and a legitimate vote.

September 4, 2024 7:00 p.m.

Call to Order, Determination of Quorum

Pledge of Allegiance

Approve Minutes of August 7, 2024 (MOTION REQUIRED)

Public Input (*5 minutes per individual*)

Special Guest: Erin Morrow, MLIS, Easton Area District Consultant

Treasurer's Report

Approval of Treasurer's Report (MOTION REQUIRED)

Invoices to be Approved (MOTION REQUIRED)

Approval of Monthly Paid Since Checks for payroll expenses (MOTION REQUIRED)

Additional Financial Reports – no motions required

ESSA Money Market Account for Loan A

2024 Budget v. Actual year to date

Donations and Grants (summary)

Local Tax Revenues Received (summary)

Old Business & Information:

1. Update about legal matter: no change in status [EXECUTIVE SESSION]

New Business & Information:

1. Monthly library statistics – *See attached data*
2. Election Day update: the county voter office has installed and is testing the cameras for the ballot drop boxes.
3. Discussion of the “Five Year Plan” for 2025 – 2029. *See included draft.*
4. Updated Collection Development Policy. See included draft.
5. Budget Issues:
 - Waivers for standards: collections (12%), open hours (-6 ttl as 3.5 week/2.5 weekend), and staffing levels (without FT Youth Librarian, or equivalent).
 - Coolbaugh Township presentation on October 10
 - Early math without certified assessments - deficit gap alleviated by increase to ½ mill (.50, from .4202)
 - Anticipation Loan from Coolbaugh to cover persistent 1st quarter deficit?
 - Mount Pocono ?
 - Request for increase to .20 or .25 from .155

Fundraising

1. Grants and fundraisers – *Ideas?*
 - Raffle Baskets: coupons and baskets for local wineries, restaurants, etc.
 - Year-end match drive

Correspondence

Announcements/Upcoming Programs/Outreach Events – See attached Newsletter

Business for Next Meeting on October 2, 2024

Adjournment