

**Pocono Mountain Public Library
Library Board Monthly Meeting
AGENDA**

Trustees:

Jill Gunther, President (CT) 2025-2027
Danielle Travagline, * Vice-President (CT) 2023-2025
Deatra Cummings, Treasurer (CT) 2024-2026
Mary Mallard Barlieb,* Secretary (CT) 2024-2026

Stacy Stewart-Keeler* (MPB) 2025-2027
Ann Kolodzey (CT) 2023-2025
Barbara Tyrrell (MPB) 2024-2026
Barbara Wilson (MPB) 2023-2025
VACANT (MPB) 2025-2027

*appointed by PMPL Board of Trustees

Ann C. Shincovich, Library Director

Danielle M. Mulcahey, General Counsel

The library board meets on the first Wednesday of each month at 7:00 pm, unless otherwise noted. This agenda is posted 24 hours in advance of the meeting on the library’s website, www.poconolibrary.org/meeting-agendas. Emergency new business not on the posted agenda will require a motion to add that business to the current agenda during the meeting, and then a separate motion will be made on that business only as needed. Members of the board may attend any meeting by remote technologies, and that attendance constitutes a quorum and a legitimate vote.

February 5, 2025 7:00 p.m.

Call to Order, Determination of Quorum

Pledge of Allegiance

Annual Re-Organizational Meeting – Officers, Days/Dates & Time, Reappointment

Approve December 11, 2024 (MOTION REQUIRED)

There was no quorum for the November 6, 2024 meeting.

There was bad weather conditions for the January 8, 2025 meeting, so it was canceled.

Public Input (5 minutes per individual)

Treasurer’s Report – November & December

Approval of Treasurer’s Report (MOTION REQUIRED)

Invoices to be Approved (MOTION REQUIRED)

Approval of Monthly Paid Since Checks for payroll expenses (MOTION REQUIRED)

Additional Financial Reports – no motions required

ESSA Money Market Account for Loan A

4th Quarter 2024 Report

2024 Budget v. Actual year to date

Donations and Grants (summary)

Local Tax Revenues Received (summary)

Old Business & Information:

1. Update about legal matter for discovery phase. *[EXECUTIVE SESSION]*
2. Note that Jill Gunther was reappointed by Coolbaugh Township; there is a vacancy for an appointment from Mount Pocono Borough because of Mackenzie Wilson relocating out of the borough. Ms. Stewart-Keeler needs renewed for another term through 2027.
3. Financial & Budget Review (executive session).
4. The Five-Year Plan 2025 – 2030 is tabled, to be revisited in March or April.

New Business & Information:

1. Monthly library statistics – *see attached data*
2. Update - E-rate Category 2 funding opportunity.
3. Update - Rotary of Greater Poconos VITA free tax prep on Thursdays through April 10, 2025.
4. 50th Anniversary committee meetings to be held on?
 - *Plus*, 50th Anniversary displays, web pages, white paper, etc.
 - Special programs begin in April.
 - Events in July (open houses, reception?)

Fundraising

1. Grants and fundraisers & 50th Celebration
 - Year-end match drive December 2024 through February 14, 2025.
 - Status of funds: The base amount to be released is \$4,000.
 - We have earned \$2,425 towards that amount.
 - Funds are accepted until February 14
 - The R. Dale & Frances Hughes Foundation Grant is the next grant on the horizon.
 - Goals: parking lot resurfacing, e-rate tech labor, seed money for 50th Anniversary events, operations funds. Ask likely \$35,000+
 - Fundraising strategy to correspond with 50th Anniversary

Correspondence

Announcements/Upcoming Programs/Outreach Events – See attached Newsletter

Business for Next Meeting on March 5, 2025

Adjournment